

To
The Manager
Shriram Insight Share Brokers Ltd.
CK-15, Salt Lake City, Sector – II,
KOLKATA-700 091

Date: / /

Subject: Account closing

Dear Sir,

Please close my/our trading a/c under client code _____ in the following segments namely,

NSE CASH NSE F&O NSE CDS BSE CASH

due to _____

The position of my Trading account a/c's is as follows: -

Details	Amount (Rs.)	As on date
Cash Margin		/ /
Ledger balance		/ /

Shares(Margin/Pool/Beneficiary)

Dp a/c : 1. 2. 3. 4.

Kindly arrange to close my account by adjusting the debit if any and transfer all the shares to my account as per details mentioned above.

Thanking you.

Yours faithfully,

(Signature of the client)

NAME OF THE CLIENT:

Please fill up this form in all aspect.

MANDATORY:

* MOBILE NO:

LAND NO:

*EMAIL:

Confirmation by Branch In charge

I hereby confirm that the client's accounts are in order and as detailed above and all documents and documents pertaining to 3rd party transactions (if any) have been collected from the client and that the share margin certificates for the margin shares to be released are sent along with and that the client's account can be closed.

Name of branch in charge:

Employee id:

Signature of the branch in charge:

Date